



APPLICATION FOR EMPLOYMENT

Note: This application is valid for 60 days. If you wish to be considered for employment after this 60-day period, a new application must be completed.

PERSONAL INFORMATION

Date: _____

Name: _____ SS# _____

Present address: _____ City: _____ State: _____

Zip: _____

Permanent address: _____ City: _____ State: _____

Zip: _____

Phone number: _____ Alternate phone Number _____

Are you 16 years or older? Yes _____ No _____ E-Mail address: _____

To permit a check of your work and education records, are there any other names that you have used? Yes _____ No _____ If yes, identify names and relevant dates: _____

Are you eligible to work in the U.S.? _____

EMPLOYMENT DESIRED

Position: _____ Date you can start: _____ Salary desired: _____

Are you employed now? _____ If so, may we contact your present employer? _____ If "No", please explain: _____

Have you ever applied with Bicycles Etc. before? _____ If so, when? _____

Please indicate your hours of availability: Example: Mon 8a-5p Tues All Day Wed None

Sun _____ Mon _____ Tue _____ Wed _____ Thu _____ Fri _____ Sat _____

of hours available to work per week: _____ How did you find out about Bicycles Etc. opportunities? _____

OTHER

Have you ever been convicted of a crime in any state (including felonies, misdemeanors, guilty pleas or nolo contendere), other than minor traffic offenses? _____ If so explain: _____

Note: A prior conviction will not necessarily bar you from employment, however, the type of conviction and when it occurred will be considered.

If hired, would you be able to perform all functions and all necessary job assignments of the particular job you are applying for? Yes_____ No_____ If "No", please explain:_____

FORMER EMPLOYERS Please give an accurate, complete full-time and part-time employment record for your past three positions. Start with your current (or most recent employer if not employed) and account for any periods of unemployment. Use a separate sheet if necessary.

Firm: _____ **Address:** _____
City: _____ State: _____ Zip: _____ Phone: (____) _____
Kind of business: _____ Dates employed from: _____ to: _____
Title and nature of job: _____ Start pay: _____ End pay: _____
Name & title of supervisor: _____
What did you like most? _____
What did you like least? _____
Reason for leaving? _____

Firm: _____ **Address:** _____
City: _____ State: _____ Zip: _____ Phone: (____) _____
Kind of business: _____ Dates employed from: _____ to: _____
Title and nature of job: _____ Start pay: _____ End pay: _____
Name & title of supervisor: _____
What did you like most? _____
What did you like least? _____
Reason for leaving? _____

Firm: _____ **Address:** _____
City: _____ State: _____ Zip: _____ Phone: (____) _____
Kind of business: _____ Dates employed from: _____ to: _____
Title and nature of job: _____ Start pay: _____ End pay: _____
Name & title of supervisor: _____
What did you like most? _____
What did you like least? _____
Reason for leaving? _____

Except for vacations and holidays, how many work days were you absent during the past year? _____

References: Give the names of three persons not related to you, whom you have known at least one year.

Name	Address	How they know you	Phone	Years known
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EDUCATION

Highest level of education completed: _____ Final GPA: _____

Name of High School: _____ Name of College: _____

Extracurricular activities: _____

Offices/honors/awards: _____

Subjects of special study or research work: _____

GENERAL

Military Service: _____ Rank: _____ Dates of service: _____

Present membership in National Guard or Reserves: _____

ADDITIONAL INFORMATION

List any clubs/organizations or activities you may be or have been involved in that you feel would be pertinent to having a position with Bicycles Etc. _____

What qualifications, abilities, skills and strong points will help you succeed in this job? _____

What are your shortcomings and areas for improvement? _____

What are you plans for the future? _____

CYCLING INTEREST

Describe your interest in cycling. _____

Describe your involvement in cycling. _____

List the bike(s) you currently ride. _____

Are you mechanically inclined? _____ List specific job experience, training, and/or personal experience. _____

Are you skilled at selling? _____ List any specific job or personal experience in selling. _____

Are you skilled in customer service or customer relations? Yes _____ No _____

Describe specific examples: _____

SERVICE DEPARTMENT QUESTIONNAIRE Please indicate your ability to perform the following tasks, WITHOUT SUPERVISION OR ASSISTANCE by answering the questions with a yes or no answer.

Can you adjust: Headsets?_____ Hubs?_____ Bottom Brackets?_____ Pedals?_____

Can you overhaul: Headsets?_____ Hubs?_____ Bottom Brackets?_____ Pedals?_____

Can you install tires and tubes?_____ Can you install tubular tires?_____

Can you size and install a chain?_____ Do you know how to check a chain for wear?_____

Do you know how to adjust the limit screws on derailleurs?_____

Do you know how to adjust indexed derailleurs?_____

Can you install a cable in or overhaul a Gripshift shifter?_____

Can you install road bike brake levers/shifters (STI, Ergo)?_____

Can you true wheels?_____ Can you build wheels?_____ If yes, list specifics:_____

Can you replace spokes and find the proper length?_____

Can you overhaul spring/elastomer suspension forks?_____ Can you overhaul air/oil suspension forks?_____

List certifications and technical training:_____

If you have other mechanical interests/accomplishments, please list them here._____

CERTIFICATION: (All applicants)

I hereby authorize the release of any employment data relevant to my employment with BICYCLES ETC. for the purpose of a bonafide credit and employment investigation. I authorize a thorough investigation of my past employment, activities, and background and agree to cooperate in such an investigation, and release from all liability or responsibility all persons and corporations requesting or supplying such information. This investigation may also include a determination regarding whether I have a criminal record. Employment will also be subject to a satisfactory review of my references. I fully understand that if employed, any misrepresentation or omission on this application will result in dismissal, regardless of the date of discovery. Neither the Application, nor any statement made to me during the hiring process or thereafter shall be considered a contract of employment of any kind. Where such a contract is intended, I understand that it will be separately entered into and signed by the President of the Company. Absent such a contract, I understand that, if hired, my employment will be termination-at-will, with or without cause or notice, that I may not be employed for any specific or definite period of time, and that this application is not and is not intended to be a contract, statement, or confirmation of continued employment.

Signature:_____ Date:_____

