

BIKE BUILDER

We're a wealth of knowledge that our customers rely on. We're the product of one man with a vision. We're the biggest bike shop in central Canada and we didn't get here by accident. We got here by having great people, people that love bikes. Not just racers, or commuters, or talented transplants, but people who simply enjoy getting outside and riding. They've been cashiers, mechanical geniuses, people persons, product nerds, even just spry and excited to learn. Sound like you? Then keep reading.

Here's what you'll be responsible for:

- Completing work orders in a timely manner.
- Maintaining a clean work environment.
- Building and adjusting new bikes.
- Installing accessories on newly purchased bikes.
- Participating in training initiatives and seminars.
- Informing and communicating with customers about their work orders.
- Working with service advisors and sales staff to prioritize bike builds.
- Bringing shipments up to the receiving area.
- Moving and organizing bikes.
- Transporting bikes and other products to and from the warehouse.
- Checking and managing emails daily.
- Opening and closing duties.

Here's what we're looking for:

Must be mechanically inclined

This might seem obvious but you'll be working with tools, thinking on your feet and troubleshooting.

Experienced in bicycle assembly and repair valuable but not necessary

Bicycle repair can be complicated but we always love to teach someone who's eager to learn.

Strong communication skills

You'll be communicating with both customers and other staff by phone, email, and in person. Accurate and thorough communication sets everyone up for success.

Efficient and self-motivated

You have people counting on you to have the job done on time. Your ability to prioritize your work and manage your time will determine your stress level in this job.

Proficiency using computers

You'll track and report work through our in-store software as well as complete training and research assignments for specific products or clients.

Friendly and enthusiastic personality

We love what we do, and you will too. We're one big family and we help each other where we're needed, and a smile goes a long way

Woodcock Cycle Works offers competitive wages and a generous employee discount program. Become a part of our great team by sending a cover letter and resume to: info@woodcockcycle.com