

RISK MANAGEMENT PLAN
BATEMAN'S BIKE CO.

BATEMAN'S CYCLING CLUB
960 BATHURST ST
TORONTO, ON M5R3G4

JANUARY 12, 2019

INTRODUCTION

Cycling can be a dangerous activity. But it doesn't have to be. The Bateman's Cycling Club Board of Directors developed this Risk Management Plan to document how individual club rides are to be managed to reduce risks associated with cycling activities. These policies are to be practiced by the Bateman's Cycling Club members (including Bateman's Bicycle Company Race Team members), and any permitted visiting riders as permitted by the OCA rulings, during every Club ride. All Bateman's Cycling Club members, and any permitted visiting riders, share the responsibility for making Club rides as safe as possible.

The Bateman's Cycling Club must receive signed insurance waivers from each Bateman's Cycling Club Member; membership is not assigned or granted until a signed waiver is received by the Bateman's Cycling Club. For online registrations, waivers acknowledged electronically are considered to have been signed by the Bateman's Cycling Club Member.

Each Bateman's Cycling Club member shall receive a copy, electronic or otherwise of this Risk Management Plan and a copy shall be available on the Bateman's Cycling Club website. Additional information regarding affiliated Bateman's Cycling Club rules and programs can be found on the Bateman's Bike Co. website at <https://www.batemansbikeco.com/about/batemans-cycling-club-pg283.htm>.

Standards of Care

This Risk Management Plan and all Bateman's Cycling Club programs and rides shall adhere to the following, as applicable:

- **UCI, CCA, OCA rules and regulations as they pertain to Bateman's Cycling Club Rides.**
- **Ontario Highway Traffic Act while on Bateman's Cycling Club Rides: all Bateman's Cycling Club members must adhere to and obey all rules of the road as per the Ontario Highway Traffic Act. For Club Rides outside of Ontario, the local Highway Traffic Act (or**

equivalent) shall prevail.

RISK MANAGEMENT APPROACH

GENERAL

- **ALL MEMBERS OF THE CLUB ARE RESPONSIBLE FOR BRINGING FORWARD TO THE CLUB BOARD ANY SAFETY ISSUES RELATED TO CLUB RIDES WHICH PRESENT THEMSELVES THROUGHOUT THE RIDING SEASON.**
- **WHILE ON CLUB RIDES, ALL CLUB MEMBERS MUST ADHERE TO AND OBEY ALL RULES OF THE ROAD AS PER THE ONTARIO HIGHWAY TRAFFIC ACT (OR EQUIVALENT DEPENDING ON JURISDICTION).**
- **ANY Bateman's Cycling CLUB MEMBER ON A Bateman's Cycling CLUB RIDE SHOULD IMMEDIATELY ADVISE THE RIDE MARSHALS AND OTHER MEMBERS OF THE RIDE SHOULD THE MEMBER FEEL THE GROUP OR INDIVIDUALS IN THE GROUP ARE RIDING IN AN UNSAFE MANNER. THE MEMBER SHOULD WITHDRAW FROM THE RIDE IF THEY FEEL UNSAFE.**
- **ALL PARTICIPANTS OF THE Bateman's Cycling CLUB RIDES MUST PROVIDE PROOF OF MEMBERSHIP IN GOOD STANDING PRIOR TO EACH RIDE, IF REQUESTED BY THE RIDE MARSHAL. IF AN INELIGIBLE RIDER INSISTS ON PARTICIPATING EVEN AFTER BEING ASKED NOT TO, THEN THE Bateman's Cycling CLUB RIDE MAY PROCEED, HOWEVER, THE RIDE MARSHAL SHALL ADVISE THE INELIGIBLE RIDER, WITH A WITNESS PRESENT, THAT HE OR SHE IS INELIGIBLE AND IS NOT COVERED BY ANY Bateman's Cycling CLUB INSURANCE AND IS RESPONSIBLE FOR ALL HIS/ HER ACTIONS. THE Bateman's Cycling CLUB WILL NOT ASSUME ANY LIABILITY ARISING FROM THE INELIGIBLE RIDER'S PARTICIPATION OR ACTIONS.**
- **EACH Bateman's Cycling CLUB RIDE PARTICIPANT WILL CONDUCT THEMSELVES IN A RESPONSIBLE MANNER AND RETAINS LIABILITY FOR THEIR OWN ACTIONS.**

SAFETY

- **HELMETS MUST BE WORN AT ALL TIMES ON Bateman's Cycling CLUB RIDES. Bateman's Cycling CLUB MEMBERS ARE EXPECTED TO OPERATE BOTH COMPETITIVE AND NON-COMPETITIVE EVENTS ACCORDING TO THEIR ESTABLISHED RISK MANAGEMENT PROCEDURES DESIGNED TO REDUCE THE POSSIBILITY OF ACCIDENTS. ALL PARTICIPANTS NEED TO BE INFORMED THAT THE ULTIMATE**

RESPONSIBILITY FOR SAFETY RESTS WITH THE INDIVIDUALS.

RIDE MARSHALS

- A RIDE MARSHAL WILL BE APPOINTED BY THE **Bateman's Cycling Club Board** FOR EACH **Bateman's Cycling Club Ride**. THE RIDE MARSHAL WILL IDENTIFY HIMSELF/HERSELF TO THE GROUP SO THAT EVERYONE IS AWARE OF WHO IS COORDINATING THE RIDE. THE RIDE MARSHAL MAY DESCRIBE THE GENERAL RIDE ROUTE, AND MAY PROVIDE A BRIEF SAFETY TIP AT THE COMMENCEMENT OF THE RIDE. EACH INDIVIDUAL GROUP ON A **Bateman's Cycling Club Ride** MIGHT NOT HAVE ITS OWN MARSHAL.
- THE RIDE MARSHAL(S) HAS THE FINAL DECISION ON ALL MATTERS PERTAINING TO THE **Bateman's Cycling Club Ride** AND HIS/HER DECISIONS MUST BE RESPECTED BY ALL PARTICIPANTS. THE RIDE MARSHAL OR **Bateman's Cycling Club Board** MAY APPOINT A DESIGNATE SHOULD THE RIDE MARSHAL BE UNABLE TO ATTEND A **Bateman's Cycling Club Ride**.
- RIDE MARSHALS MAY CARRY CELL PHONES FOR EMERGENCY USE ON ALL **Bateman's Cycling Club Rides** AND, FROM TIME TO TIME, MAY REMIND RIDERS TO CARRY THEIR OWN CELL PHONES ON **Bateman's Cycling Club Rides**. RIDERS SHOULD IMMEDIATELY CALL **911** IN THE EVENT OF AN EMERGENCY.

RIDES

- **Bateman's Cycling Club Rides** ON ROADS WILL BE PLANNED TO USE LESSER- TRAVELED ROADS WHERE POSSIBLE AND PRACTICAL.
- **Bateman's Cycling Club Rides** WILL NOT RUN IF LIGHTNING IS PRESENT AND WILL BE CANCELLED IF LIGHTNING IS SIGHTED OR FORECAST.
- WHEN A LARGE NUMBER OF RIDERS COME OUT FOR ANY GIVEN **Bateman's Cycling Club Ride**, THE RIDERS WILL BE ENCOURAGED BY THE RIDE MARSHAL TO BREAK INTO SMALLER GROUPS. GROUPS SHOULD BE AT LEAST **100** METRES APART ON THE ROAD TO ALLOW OTHER VEHICLES TO PASS SAFELY IN TWO MANOEUVRES.
- RIDERS MUST NOT BE LEFT BEHIND DURING A **Bateman's Cycling Club Ride** (E.G. **Bateman's Cycling Club Rides** FOLLOW A "NO-DROP" POLICY) UNLESS THEY FIRST CONFIRM WITH THE RIDE COORDINATOR(S) THAT THEY ARE DETACHING FROM THE GROUP; ALL MEMBERS OF THE **Bateman's Cycling Club Ride** ARE RESPONSIBLE FOR ENSURING THEY PROPERLY NOTIFY THE RIDE

COORDINATOR(S) IF THEY ARE DETACHING FROM THE GROUP. **Bateman's Cycling Club Rides** DESIGNATED BY THE **Bateman's Cycling Club Board** AS **ADVANCED LEVEL RIDES** DO NOT FOLLOW A **NO-DROP POLICY**; RIDERS ARE RESPONSIBLE FOR KEEPING PACE WITH THE REST OF THE GROUP OR MAY FALL BEHIND AT THEIR OWN RISK.

- **Bateman's Cycling Club** MEMBERS ARE RESPONSIBLE FOR ENSURING THAT THEIR BICYCLE IS IN GOOD WORKING ORDER BEFORE ATTENDING EACH **Bateman's Cycling Club Ride**.
- **BICYCLE HELMETS** MUST BE WORN AT ALL TIMES WHILE PARTICIPATING IN ANY **Bateman's Cycling Club Ride** AND OTHER PROTECTIVE EQUIPMENT IS STRONGLY ENCOURAGED (E.G., GLOVES, EYE WEAR).
- **FRONT AND REAR LIGHTS AND/OR REFLECTORS** ARE REQUIRED (AS PER SECTION 62.(17) OF THE **ONTARIO HIGHWAY TRAFFIC ACT**) DURING ANY **Shack Pack Cycling Club Ride** WHICH TAKES PLACE ONE HALF HOUR BEFORE SUNSET AND/ OR WHICH MAY EXTEND INTO DARKNESS.
- **WHILE TRAIL RIDING** ALL RIDERS MUST BE COURTEOUS AND CONSIDERATE OF OTHER TRAIL USERS AND THE TRAIL SYSTEM.
- **Bateman's Cycling Club** MEMBERS ARE RESPONSIBLE FOR ENSURING THEY ARE SUFFICIENTLY FIT FOR THEIR DESIRED ACTIVITY.
- **Bateman's Cycling Club** MEMBERS ARE RESPONSIBLE FOR BRINGING SUFFICIENT LIQUIDS AND FOOD, AS REQUIRED, FOR EACH **Bateman's Cycling Club Ride**, AS WELL AS APPROPRIATE TOOLS/ SPARE TUBES, ETC.
- **Bateman's Cycling Club** MEMBERS ARE NOT TO BE UNDER THE INFLUENCE OF ANY INTOXICANT THAT COULD IMPAIR THEIR RIDING JUDGMENT WHILE ON A **Bateman's Cycling Club Ride**.
- **ANY AND EVERY ACCIDENT** ON A **Bateman's Cycling Club Ride** SHALL BE IMMEDIATELY REPORTED TO A **Bateman's Cycling Club Board** MEMBER TO BE REPORTED TO THE **OCA** THROUGH THE PROPER REPORTING PROCEDURES AND FORMS PROVIDED BY THE **OCA**. THE LIST OF **BOARD** MEMBERS CAN BE FOUND ON THE **Bateman's Cycling Club** WEBSITE.
- **FOR NON-CLUB RIDERS** WISHING TO TRY OUT A **Bateman's Cycling Club Ride**, A LIMITED NUMBER OF **Bateman's Cycling Club** TRY-OUT RIDES WILL BE HELD DURING THE YEAR. THESE RIDES WILL BE COMMUNICATED TO THE **OCA** A MINIMUM OF ONE WEEK IN ADVANCE BY A MEMBER OF THE **BOARD**. **OCA** WAIVER FORMS WILL BE AVAILABLE AT THE BEGINNING OF THE RIDE, AND THE INDIVIDUAL WILL BE REQUIRED TO COMPLETE, SIGN, AND RETURN THE WAIVER TO THE RIDE MARSHAL OR ANY **BOARD** MEMBER PRIOR TO PARTICIPATING IN THE **Bateman's Cycling Club Ride**.

SKILLS DEVELOPMENT

- **THE Bateman's Cycling Club ENCOURAGES ALL RIDERS TO BE COMFORTABLE AND PROFICIENT WITH GROUP RIDING BEFORE JOINING A Bateman's Cycling Club Ride.**
- **TO SUPPORT RIDER SKILLS DEVELOPMENT, THE Bateman's Cycling Club MAY, FROM TIME TO TIME, HOLD SKILLS DEVELOPMENT PROGRAMS FOR ROAD RIDING AND/OR MOUNTAIN BIKING AND ENCOURAGES ALL Bateman's Cycling Club MEMBERS TO ATTEND THESE PROGRAMS AND /OR OTHER CYCLING SKILLS COURSES.**
- **RIDERS MAY BE REQUESTED TO COMPLETE A SKILLS DEVELOPMENT PROGRAM BEFORE ATTENDING OR CONTINUING TO ATTEND REGULAR SCHEDULED Bateman's Cycling Club RIDES. THIS APPLIES FOR BOTH ROAD AND OFF-ROAD Bateman's Cycling Club RIDES.**
- **NEW OR NOVICE MEMBER ARE ENCOURAGED TO PARTICIPATE IN THE GROUP RIDING 101 PROGRAMS OFFERED BY THE Bateman's Cycling Club BEFORE PARTICIPATING IN Bateman's Cycling Club RIDES.**

WAIVERS

- **ALL CLUB MEMBERS MUST COMPLETE THE OCA APPROVED MEMBERSHIP WAIVER. THIS CAN BE DONE ONLINE UTILIZING THE OCA-APPROVED ONLINE REGISTRATION SYSTEM. IF ONLINE REGISTRATION IS NOT COMPLETED, A PAPER WAIVER MUST BE PRINTED, SIGNED, AND COLLECTED BY THE BOARD. MINORS (UNDER 18 YEARS OF AGE) MUST HAVE A GUARDIAN COMPLETE THEIR WAIVER.**
- **DO NOT ALTER THE WAIVER IN ANY WAY, SPECIFICALLY THE LANGUAGE OR SPACING. PAPER WAIVERS MUST BE SUBMITTED ON THE APPROPRIATE SIZED PAPER (8.5" X 11").**
- **Bateman's Cycling Club MEMBERS UNDER THE AGE OF 18 WHEN JOINING THE CLUB MUST HAVE AN ADULT (18 YEARS OR OLDER) COMPLETE THE WAIVERS. THE ADULT MUST BE A PARENT OR LEGAL GUARDIAN.**
- **ALL WAIVERS MUST BE SUBMITTED TO THE OCA OFFICE IN A TIMELY MANNER THROUGHOUT THE SEASON WHEN SUBMITTING INSTALLMENT PAYMENTS, AND PRIOR TO THE FOLLOWING YEAR.**
- **WAIVERS WILL BE STORED AT THE OCA FOR A MINIMUM OF 7 YEARS, TO ENSURE THAT THEY CAN BE ACCESSED IF LEGAL ACTION IS TAKEN AGAINST THE Bateman's Cycling Club. WAIVERS ARE CRUCIAL IN DEFENDING THE Bateman's Cycling Club AND THE OCA IN THE EVENT OF LITIGATION.**
- **FAILURE TO OBTAIN WAIVERS FROM ALL MEMBERS OF THE Bateman's Cycling Club WILL PLACE THE**

Bateman's Cycling CLUB'S INSURANCE COVERAGE AT RISK.