

## FRESH AIR EXPERIENCE / BIKE APPOINTMENT CHECKLIST

1. Schedule appointment online @ freshairexp.com
2. On your appointment date, **PRINT this form**, complete it, and attach it to your bike.
3. Remove any bags, computers, and lights from your bike before bringing it to the store.
4. Please return any mechanic's voicemails promptly, and collect your bike once completed (we have limited space for bikes).

### Customer Information

First Name:\_\_\_\_\_ Last Name:\_\_\_\_\_

Phone:\_\_\_\_\_

### Bike Information

Bike Brand:\_\_\_\_\_ Bike Model:\_\_\_\_\_

Bike Colour:\_\_\_\_\_

### Requested Service (description on next page)

Tune-up Level 1 [ ☐ ]  
**\$74.99**

Tune-up Level 2 [ ☐ ]  
**\$134.99**

In-warranty Check-up: [ ☐ ]

### Let's save time and avoid phone tag:

A mechanic will assess the need for replacement parts once we have the bicycle in the shop.

Do you approve, in advance, an additional budget for parts replacement (example: chain, cables, brake pads and related labour)

Yes, up to \$50 [ ☐ ]  
*Recommended for Level 1*

Yes, up to \$75 [ ☐ ]  
Yes, up to \$150 [ ☐ ]  
*Recommended for Level 2*

Yes, up to \$25 [ ☐ ]  
*Recommended for warranty check*

No, call me to discuss [ ☐ ]

### Additional Comments:

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### Service Packages

Tune up Level 1	Tune up Level 2	Warranty Check-up
Recommended for newer bikes that do not get ridden too often	Suggested for bikes that see regular use and older bikes	For bikes purchased <b>within the last two years from Fresh Air Experience</b>
<ul style="list-style-type: none"> <li>• Inspect tire wear and set pressure</li> <li>• Brake and shift adjustments</li> <li>• Chain lubrication</li> <li>• Frame wipe down</li> <li>• Wheel truing (minor)</li> <li>• Headset adjustments</li> <li>• Hub adjustments</li> <li>• Bottom bracket adjustments</li> <li>• Adjust or replace cables</li> </ul>	<ul style="list-style-type: none"> <li>• Inspect tire wear and set pressure</li> <li>• Brake and shift adjustments</li> <li>• Chain lubrication</li> <li>• Frame wipe down</li> <li>• Wheel truing (major)</li> <li>• Headset adjustments</li> <li>• Hub adjustments</li> <li>• Bottom bracket adjustments</li> <li>• Adjust or replace cables</li> <li>• Drivetrain removal and cleaning</li> <li>• Drivetrain reinstallation, inspection, and fine-tuning</li> </ul>	<ul style="list-style-type: none"> <li>• Inspect tire wear and set pressure</li> <li>• Brake and shift adjustments</li> <li>• Chain lubrication</li> <li>• Frame wipe down</li> </ul>
Suggested additional budget of \$50 for chain, cables, brake pads etc..	For bikes that are serviced regularly an additional budget of \$65 is recommended. For bikes that have not been serviced for a while or high end models, we suggest an additional budget of \$165+.	We suggest an additional budget of \$25.